

Minutes MWSCAS Steering Committee
Tulsa Oklahoma, August 5, 2002

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Minutes

MWSCAS Steering Committee Meeting

Monday, August 5, 2002

Adams Mark Hotel

Chair, Michael Soderstrand, Presiding

Meeting of 2002 MWSCAS Steering Committee
called to order at 7:15 by presiding chair,
Michael Soderstrand. (See Agenda - ~~the~~ "Exhibit A")

Minutes of 2001 MWSCAS Steering Committee
unavailable for approval.

Consent agenda: Peter Aronhime asked to be
placed on agenda regarding chairmanship
of Publications & Sponsorship Committee
and appointment of new chair

Treasurer's Report: (Exhibit A)

Finance ~~Treasurer~~^{Chair}, Gregory Wierzbak absent. Sent
report via member, Wasfy Mikhael.

As of June 2002, balance in reserve
account is \$17,610.⁶²

Note: no receipts have been received
from last two symposia. Receipts to
be forthcoming from 2001 Dayton meeting

Note: Reserves held in Account # 31-3658
at Michigan State University under auspices
of Electrical and Computer Engineering

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Account name of Midwest Symposium on Circuits
Signatories on account: Gregory Wierzbz and
Fathi Salam

Policy Reminder: \$5.00 of every meeting
registration (full registrants) should be
earmarked for reserve fund.

Motion made and seconded to accept report.
Motion carried

Old Business

Report on 2001 conference, Dayton, Ohio by
Robert Ewing (EXHIBIT B)

Attendance: 256

331 Papers ~~submitted~~ ^{submitted}, 289 accepted (87% acceptance
ratio)

Expenditures total: \$62,528.30 with \$2000 surplus


Motion made and seconded to accept report

Motion carried.

Report on 2002 conference, Tulsa, OK by

Michael Soderstrand (see Exhibit C)
Recommendations: ① Raise student registration
fees, ② Sponsorships crucial (conference raised
\$20,000), ③ e-mail lists viable publicity medium

578 Papers submitted, 360 accepted (87.8% rate)

-  web-based paper submission worked well

Total Attendees as of 8/4 - 556

Myril B. Reed paper award, to Henry Chan & Zel, Ko Zilic

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Approx. 200 student papers received, \$2800
in prize money awarded and 3 disk drives
in various categories

Motion made & seconded to accept report. Motion carried.

Report on 2003 Conference, Cairo Egypt by
Magdy Bayoumi (See Exhibit D)

Sponsoring Institution: Arab Academy of Science
and Technology

Hotels have been reserved for dates in
September and December until conference
date finalized.

A straw vote of members taken as to
~~preference~~ preference of conference date —

September (last week) — 10 votes

December (last week) — 6 votes

August (early) 15 votes

Magdy will check on availability of hotels
for August and select a date and report back
within next 7 days.

Wasfy Mikhael will serve as Technical Chair.

Motion was made and seconded to accept
report. Motion carried.

Report on 2004 Conference, Hiroshima, Japan by
Takas Hinamoto (See Exhibits E & F)

Conference Dates set for July 25 - July 28, 2004
with tutorials on Sunday, July 25

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Conference to be held at Hiroshima International Conference Center in collaboration with E.E. Dept. of Hiroshima University.

~~The~~ Conference chair requests \$3100 from conference reserve funds to support student paper contest.

Motion made by Dr Farooq ~~to~~ to fund \$3100 for student papers. Sharif Michael seconded motion. Motion Failed (6 ~~votes~~ ^{votes in favor}, 17 opposed)

Suggestion made to incorporate support for student papers in budget for conference by increasing registration fees or seeking outside corporate sponsors ~~and~~

A motion was made & seconded to accept reports.
Motion carried.

New Business

Report on Future Symposium by Chair, Hoda Abdel-Aty-Zhoda. (see exhibit G)

Written proposal submitted by University of Cincinnati ECECS Dept. to host 2005 Conference with Professors Hal Carter and Carla Purdy as organizers (Exhibit ~~H~~ ^H)
Conference to be held at U. of Cincinnati's

Kingsgate Conference Center, August 7-10, 2005

A motion was made by Carla Purdy to accept proposal for 2005 meeting to be held in

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~~Circinnati~~

Motion seconded by Wasfy Mikhael.

Motion carried (16 to 0)

Chairman ^{Abdel-Aty-Zhoda}
~~Professor~~ Hoda¹ announced that 2 ~~g~~ groups expressed interest in hosting the 2006 Conference — Dr. ~~B. Z.~~ Zilic of Montreal and Professor Pal^{omera}~~omera~~ of Puerto Rico — but no hard proposals have been submitted. The chair ~~has~~ suggested that formal guidelines need to be formulated regarding requirements for submission of proposals for hosting future conferences and that such requirements be posted at the web site. Proposal should include location, dates, time, organizing committee, facilities, budget, lodging, activities, etc. Also, guidelines need to be set regarding frequency of meetings abroad.

Fathi Salam moved that in the future ~~action to accept~~ ~~that~~ proposals ~~and~~ to host ~~only~~ future meetings should only be acted upon if accompanied by a full written request with substantiating materials and that guidelines for submission of a proposal be published on the conference website.

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Wasfy Mikhael seconded the motion. Motion passed with 24 in favor, 50 opposed.

Gene Stuffle of Idaho State University in Pocatello, Idaho submitted an oral presentation to host the 50th MWSCAS in year 2007.

~~A motion~~ (Exhibit "I")

A motion was made and seconded to accept the proposal. ~~The~~ Motion defeated (11 in favor, 12, opposed) with the ^{strong} recommendation that Professor Stuffle resubmit a written proposal to the 2003 steering committee.

Steering Committee Membership; chair Wasfy Mikhael asked for revisions/corrections to the membership list. Randy Geiger suggested that members should actively recruit new members to the steering committee to replenish retiring members, and challenged the committee to recruit 6 new people by the time of Cairo meeting.

Peter Aronhime proposed a new chair, Shaif Michael, for the Publications & Sponsorship Committee. The steering committee unanimously supported this appointment, and

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Professor Michael accepted.

Rick Branner, chair of the student paper contest, asked for guidelines on the selection process ^{of papers} and acquisition of judges to be made available to the next chair. Mike Soderstrand appointed Ken Jenkins, Wasfy Mikhael, Maydy Bayoumi & Bob Newcomb to serve on this committee with John Branner as ~~the~~ chair. Guidelines should be submitted to the website.

At 10:45 a motion was made & seconded to adjourn. Motion carried.

Respectfully submitted

Sue Jenkins
Secretary, Pro-temp