From:

Wasfy Mikhael

To:

"wierzba@msu.edu".GWIA-SMTP.ucf-mc

Date:

6/26/02 12:44PM

Subject

Re: Finance Chair and Finance Report

MWSCAS - Oklahoma

Dear Greg.

Many thanks for your prmpt reply. Your contributions and professional service are always appreciated. It is my pleasure to convey your report to the steering committee. My personal recommendation will be to thank you and accept your generous offer to continue as the custodian of the account. I hope that the new administrative changes in your dept. will be for the better. Best wishes for a happy and safe summer for you and your family WASFY

>>> "Gregory M. Wierzba" <wierzba@msu.edu> 06/21/02 12:55PM >> Wasfy,

As we had discussed by phone two weeks ago, my situation here at MSU has made it very difficult for me to attend the Midwest Symposium. We now have a new department chair and things may change for me but I will have to wait and see.

I do understand the need to have active members on the steering committee especially the Finance Chair. I will gladly resign, with absolutely no ill feelings, as Finance Chair and transfer the reserve fund if the Steering Committee so desires. It has been my pleasure to serve the conference over these past 15 years. The success of this conference has truly been the result of the Steering Committee's efforts.

However, the duties of Finance Chair are simple and I would like to offer my continuing services as Finance Chair and custodian of the reserve fund.

In case you are not aware the reserve fund is held in the following Michigan State University Account.

Account No: 31-3658

Department: Electrical and Computer Egr.

Account Name:

Midwest Symposium on Circuits

Fathi Salam is the second signature on the account.

Attached is a Finance Report for the Steering Committee meeting and I would appreciate it if you would deliver this for me. I am teaching two courses in summer school and it will again be very difficult for me to attend.

It was great to talk with you again and thanks for all of your kind words and advice.

-Greg Wierzba

PS: Can you please acknowledge receipt of this email message?

June 21, 2002

To: Steering Committee Midwest Symposium on Circuits and Systems

From: Gregory M. Wierzba Finance Chairman

As of June 2002 our balance is \$17,610.62

No receipts have been received from the last two symposium.

I would also like to remind the present and future hosts of the Midwest Symposium about our policy of setting aside \$5 per registrant for the reserve fund.